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CLIENT INFORMATION QUESTIONNAIRE

As daunting and overwhelming as this Questionnaire may initially seem to you, please understand that it is a crucial and important first step in our being able to provide you with the best possible legal representation that our firm can offer. *It is for our eyes only – no one else will see the completed Questionnaire.*

Depending upon the nature of your case, not all portions of this Questionnaire may be applicable to your situation. For example, if this is <u>not</u> a divorce, then you would not need to complete those sections pertaining to the causes of the separation of the parties, alimony, maiden name, or separate/non-marital property. Therefore, should you have any questions regarding the applicability of a particular section of this Questionnaire to your situation, or the necessity of your providing certain information being sought in the Questionnaire, please do not hesitate to ask if that portion needs to be completed by you.

Most importantly, do not be frustrated if you do not have all of the information sought in this Questionnaire; trust us, no one ever does. In fact, it is actually not expected that a client can complete the entire Questionnaire at the inception of the case, or do so correctly without making any mistakes. Remember that one of the purposes of engaging in the "discovery process" (e.g. – interrogatories, requests for production of documents, requests for admission of statements and genuineness of documents, depositions, etc.) is to obtain that missing information and/or documentation directly from the opposing party, or in some instances, from a third party such as an employer, or a bank, or a trustee, or mobile phone company, or a credit card company, etc. As your case progresses, the information and/or documentation will be obtained.

In summary, do the best job that you can. Complete this Questionnaire and return it to us as soon as you can. Then let us get to work!

I. <u>CLIENT'S BACKGROUND</u>:

Name:			
Mailing Address:			
County of Reside	ence:	SS#	
Lived at present	address since: _		Race:
Contact Informat	ion:		
Home:	()		
Work:	()	Ext	::
Mobile:	()	 	
E-mail:			(Work)
E-mail:			(Personal)
Date of birth:	PI	ace of birth:	
Education:	_High School	College (Num	ber of years:)
What was the hig	hest degree that	you earned?	
Are you currently	being treated for	r any medical pro	blems?
• If so, what	is the name, add	dress, and telepho	one number of your
treating ph	nysician?		

Have	e vou been diag	nosed with any	y psychological co	nditions or ill	nesses?
			, poyonological co		
•			and telephone nu		
			?		
•	What medica	tion(s), if any, a	are you presently	taking for this	s condition
	or illness?				
Wor					
Wer					
Were				Alimony:	
ame Of ormer	e you previously	/ married?	If so: County/State Decree	Alimony: Pay Or	Amount Pount Month
ame Of ormer	e you previously	/ married?	If so: County/State Decree	Alimony: Pay Or	Amount Pount Month
me Of	e you previously	/ married?	If so: County/State Decree	Alimony: Pay Or	Amount Pount Month

Do you have any children from $\underline{\text{prior}}$ marriages or relationships? If so, please provide the following information:

Name Of Child	Current Age Of Child	Other Parent's Name	With Whom Does Child Live	Child Support: Paid Or Received	Amount Paid or Received Per Month
				Received	\$
					\$
					\$

Have you ever been arrested (excluding minor traffic violations but including any DUIs). If so:

The date of such arrest:
The nature of said charge(s) or alleged violation(s):

The county and state where the alleged charge(s) or violation(s) occurred:
 '
The specific disposition of said matter, including the charges or violations for
which you were actually convicted or to which you actually plead, any special
treatment received (e.g first offender treatment), the sentence imposed by the
court, the fine imposed if any, the institution to which you were sentenced, the
amount of time, if any, to be served on probation:

II. CLIENT'S EMPLOYMENT INFORMATION:

Name of employer:	
Address of employer:	
Occupation/Job title:	
Employed since:	Salary: \$
Payment schedule (i.e Monthly, weekly	, bi-weekly):
Employee benefits: (Check Applicable Be	enefits You Receive)
Medical insurance	
Dental insurance	
Vision insurance	
Disability insurance	
Retirement (401k) • Is it ma	ched by the employer:
Automobile or automobile a	llowance
Mobile phone	
Other:	
Are you required to travel as part of your	ob? If so, where, how often, how long?
How many hours do you typically work in	
What are the typical daily hours that you	vork?: AM to PM
Do you file individual or join	t income tax returns with your spouse?

Nan	ne:	
Mail	ling Address:	
Cou	nty of Residence:	SS#
Live	d at present address since:	Race:
Date	e of birth: Pla	ce of birth:
Edu	cation:High School	College (Number of years:
	our spouse/ex-spouse currently	ne/she earned? being treated for any medical problems and telephone number of his/her treating

	nesses? If so, v				
•			and telephone nu		· ·
•	What medica	. ,	e presently taking		ition or illness?
Was	your spouse/ex	κ-spouse previ	ously married?	If so):
Name Of Former Spouse	Date Of Marriage	Date Of Divorce	County/State Decree Granted	Alimony: Paid Or Received	Amount Per Month
-					\$ \$ \$
Maid	en/Prior Name:				<u>-</u>
	• Does your	spouse/ex-spo	use want her mai	den/prior nam	e restored:
	Ye	s No			

Does your spouse/ex-spouse have any children from <u>prior</u> marriages or other relationships? If so, please provide the following information:

Name Of Child	Current Age Of Child	Other Parent's Name	With Whom Does Child Live	Child Support: Pay Or Receive	Amount Per Month
					\$
					\$
					\$

Has your spouse/ex-spouse ever been arrested (<u>excluding</u> minor traffic violations but <u>including</u> any DUIs). If so:

The date of such arrest:
The nature of said charge(s) or alleged violation(s):
The county and state where the alleged charge(s) or violation(s) occurred:
The specific disposition of said matter, including the charges or violations for
which your spouse/ex-spouse was actually convicted or to which your spouse/ex
spouse actually plead, any special treatment received (e.g first offender
treatment), the sentence imposed by the court, the fine imposed if any, the
institution to which your spouse/ex-spouse was sentenced, the amount of time, if
any, to be served on probation:

IV. SPOUSE'S/EX-SPOUSE'S EMPLOYMENT INFORMATION: Name of employer:

	Address of employer:
	Occupation/Job title:
	Employed since: Salary: \$
	Payment schedule (i.e Monthly, weekly, bi-weekly):
	Employee benefits: (Check Applicable Benefits He/She Receives)
	Medical insurance
	Dental insurance
	Vision insurance
	Disability insurance
	Retirement (401k) • Is it matched by the employer:
	Automobile or automobile allowance
	Mobile telephone
	Other:
ng?	Is he/she required to travel as part of their job? If so, where, how often, how
	How many hours does he/she typically work in a normal week?: What are the typical daily hours that he/she works?: AM to

V. OTHER SOURCES OF INCOME/MONEY:

(Please show as "gross" income, before taxes.)

Source:	Amount:	Received By:
Rental income:	\$/month	1
Stocks/bonds:	\$/month	ı
Trust income:	\$/month	ı
Interest income:	\$/month	ı
Dividend income:	\$/month	ı
Severance pay:	\$/month	n
Disability income/benefits:	\$/month	ı
Pension income:	\$/month	1
Retirement income:	\$/month	ı
Annuity income:	\$/month	n
Royalties:	\$/month	n
Unemployment benefits:	\$/month	n
Gifts of a recurring nature:	\$/month	n
Other income:	\$/month	ı

VI. CHILDREN OF THIS MARRIAGE/RELATIONSHIP:

Name Of Child	Date Of Birth	Sex	Living With
			- 1
Do any of your obildr	an have any angoigh	acada that the Court will	l nood to addraga:
Do any or your childre	en nave any speciai i	needs that the Court will	rneed to address.
			
			······································
			
 			
What type of custodia	al arrangement do yo	u desire at this stage of	the proceeding:
Physical custo	dy: In the Mo	other In the Fath	ner Joint
Legal custody:	In the Mot	herIn the Fath	erJoint
Who Should H	ave Final Decision M	laking Authority In Thes	e Areas:
• Healt	h: In the Mo	ther In the Fath	er
• Educa	ation: In the	Mother In the F	ather
• Religi	on: In the M	other In the Fat	her
• Extra-	-curricular activities:	In the Mother _	In the Father
Restrictions or	n visitation (if applical	ole):	
			· · · · · · · · · · · · · · · · · · ·

VII. MARITAL INFORMATION:

Date of marriage: Date of separation:							
Where were you married:							
Do you still reside with your spouse	in the same home?						
If so, under what living/sleeping arra	angements:						
	ut to the marital residence by either party?						
	· · · · · · · · · · · · · · · · · · ·						
Has either party ever sought a Tem	porary Protective Order from the Court?						
If so, explain:							
Is either party alleging that the other	r party has committed adultery?						
If so, explain:							

VIII. BANK ACCOUNTS/CDS/STOCKS & BONDS:

A. Client's Individual Accounts: (1) Name of Bank: _____ Account No.: Branch: Type of Account (i.e. - Checking, savings, mutual): (2) Name of Bank: _____ Account No.: Branch: Type of Account (i.e. - Checking, savings, mutual): (3) Name of Bank: Account No.: Branch: Type of Account (i.e. - Checking, savings, mutual): B. Spouse's/Ex-Spouse's Individual Accounts: (1) Name of Bank: Account No.: _____ Branch: ____ Type of Account (i.e. – Checking, savings, mutual): (2) Name of Bank: _____ Account No.: _____ Branch: ____ Type of Account (i.e. – Checking, savings, mutual): (3) Name of Bank: _____ Account No.: Branch: Type of Account (i.e. – Checking, savings, mutual):

C.	Parties' Joint Accounts	:	
(1)	Name of Bank:		
	Account No.:	B	ranch:
	Type of Account (i.e Cl	hecking, savings,	mutual):
(2)	Name of Bank:		
	Account No.:	B	ranch:
	Type of Account (i.e Cl	hecking, savings,	mutual):
(3)	Name of Bank:		
	Account No.:	B	ranch:
	Type of Account (i.e Cl	hecking, savings,	mutual):
	••••	• • • • • • • • • • • • • • • • • • • •	••••
D.	Certificates of Deposit:		
(1)	Names(s) on CD:	_ Husband only _	Wife only Joint
	Name of Bank :		
	Face Amount: \$	Ma	turity Date:
(2)	Names(s) on CD:	_ Husband only _	Wife only Joint
	Name of Bank :		
	Face Amount: \$	Ma	turity Date:
	••••	• • • • • • • • • •	••••
E.	Stocks/Bonds/Mutual F	unds:	

F. <u>(</u>	Cryptocurrency or Other Digital/Electronic Assets:				
	AL ESTATE: Address:				
	County: Date of purchase:				
	Property titled in: Husband only Wife onlyJoint				
	Purchase price: \$ Down payment: \$				
	Source of down payment (e.g sale of former home, individual savings				
	joint savings, gift):				
	Present estimated fair market value: \$				
	1 st Mortgage company:				
	Original loan amount: \$ Present balance: \$				
	Type of loan (i.e 30 year, 15 year, ARM, balloon):				
	Current monthly payment: \$ Does it include PITI:				
	2 nd Mortgage company:				
	Original loan amount: \$ Present balance: \$				
	Type of loan (i.e 30 year, 15 year, ARM, balloon):				
	Current monthly payment: \$ Does it include PITI:				
	Home Equity Line Of Credit:				
	Original loan amount: \$ Present balance: \$				

Years left :	Current monthly payment: \$
Is this the marital home?	
If not, do you receive ren	tal income? Amount: \$
Other comments regarding	ng this property:
• • • • •	• • • • • • • • • • • • • •
Address:	
County:	_ Date of purchase:
Property titled in:	Husband only Wife onlyJoint
Purchase price: \$	Down payment: \$
Source of down payment	(e.g. – sale of former home, individual savings
joint savings, gift):	
Present estimated fair ma	arket value: \$
1 st Mortgage company: _	
Original loan amount: \$_	Present balance: \$
Type of loan (i.e. – 30 ye	ar, 15 year, ARM, balloon):
Current monthly paymen	:: \$ Does it include PITI:
2 nd Mortgage company: _	
Original loan amount: \$_	Present balance: \$
Type of loan (i.e 30 ye	ar, 15 year, ARM, balloon):
Current monthly paymen	:: \$ Does it include PITI:

	Original loan amount: \$ Present balance: \$
	Years left : Current monthly payment: \$
	Is this the marital home?
	If not, do you receive rental income? Amount: \$
	Other comments regarding this property:
	••••••
(3)	Timeshare/vacation property:
RE	
	TIREMENT PLANS/ACCOUNTS:
A . <u>I</u>	TIREMENT PLANS/ACCOUNTS: For the Husband:
	TIREMENT PLANS/ACCOUNTS: For the Husband:
A . <u>I</u>	TIREMENT PLANS/ACCOUNTS:
A . <u>I</u>	TIREMENT PLANS/ACCOUNTS: For the Husband: Name of custodian or company:

Type of plan (i.e IRA, SEP, 401(k), pension, profit sharing, etc.): Falance: \$ Years contributed: Comments (loans or withdrawals, etc.): Iame of custodian or company:			
Comments (loans or withdrawals, etc.):			
lame of custodian or company:			
ype of plan (i.e IRA, SEP, 401(k), pension, profit sharing, etc.):			
alance: \$ Years contributed:			
Comments (loans or withdrawals, etc.):			
••••••			
r the Wife:			
lame of custodian or company:			
ype of plan (i.e IRA, SEP, 401(k), pension, profit sharing, etc.):			
alance: \$ Years contributed:			
Comments (loans or withdrawals, etc.):			

	(2)	Name of custodian or company:Type of plan (i.e IRA, SEP, 401(k), pension, profit sharing,					
		Type of plan (i.e IR	A, SEP, 401(k), pensi	ion, profit sharing,	etc.):		
		Balance: \$	Years contrib	outed:			
			withdrawals, etc.):				
	(3)	Name of custodian or	r company:				
		Type of plan (i.e IR	A, SEP, 401(k), pens	ion, profit sharing,	etc.):		
		Balance: \$	Years contrib	outed:			
		Comments (loans or withdrawals, etc.):					
XI.	MO	TOR VEHICLES/B	OATS/OTHER VE	HICLES:			
	(1)	Make:	Model:	Year:			
		Original cost: \$	Present	value: \$			
		Title in name of:	Husband only	Wife only	Joint		
		Lien to:	Dat	e paid off:			
		Original loan amount	: \$ Prese	nt balance: \$			
		Monthly payments: \$	Do you	want this vehicle?			

(2)	Make:	_ Model:		Year:	
	Original cost: \$		Present valu	ue: \$	
	Title in name of:	Husband	d only	_Wife only	_ Joint
	Lien to:		Date pa	aid off:	
	Original loan amount: \$_		Present b	oalance: \$	
	Monthly payments: \$		_ Do you war	nt this vehicle? _	
(3)	Make:	_ Model:		Year:	
	Original cost: \$		Present valu	ле: \$	
	Title in name of:	Husband	only	_Wife only	_ Joint
	Lien to:		Date pa	aid off:	
	Original loan amount: \$_		Present b	oalance: \$	
	Monthly payments: \$		_ Do you war	nt this vehicle? _	
(4)	Make:	_ Model:		Year:	
	Original cost: \$		Present valu	ле: \$	
	Title in name of:	Husband	only	_Wife only	_ Joint
	Lien to:		Date pa	aid off:	
	Original loan amount: \$_		Present b	oalance: \$	

(5)	Make:	_ Model:	Year:	
	Original cost: \$	Present	value: \$	
	Title in name of:	Husband only	Wife only	Joint
Lien to: Date paid off: Original loan amount: \$ Present balance: \$_		Da	te paid off:	
		ent balance: \$		
	Monthly payments: \$	Do you	want this vehicle? _	

II. <u>INSURANCE</u>:

A. <u>Life Insurance</u>:

Name of Insurance Co.	Name of Policy Holder/Owner	Name of Insured	Name of Beneficiary	Face Value	Cash Value (if any)

B. <u>Medical Insurance</u>:

Name of Insurance Co.	Group Name or Number	Persons Who Are Covered	Monthly Premium	Paid By Whom
			\$	
			\$	

C. <u>Dental Insurance</u>:

Name of	Group Name or	Persons Who	Monthly	Paid By Whom
Insurance Co.	Number	Are Covered	Premium	-
			\$	
			\$	

D. <u>Vision Insurance</u>:

Name of	Group Name or	Persons Who	Monthly	Paid By Whom
Insurance Co.	Number	Are Covered	Premium	
			\$	
			\$	

E. <u>Auto/Vehicle Insurance</u>:

XIII.

Name of	Persons Who	Policy Number	Monthly	Paid By Whom
Insurance Co.	Are Covered		Premium	

MAJOR/SPECIAL FURNITURE/FURNIPERSONAL PROPERTY THAT YOU	
	·

XIV. CLAIM OF SEPARATE/NON-MARITAL PROPERTY:

(This category of promarriage, (2) Proper during the marriage.	rty you inherited, a	and (3) Propert	y you received a	you owned prior to the as a gift from a 3 rd par
		1 1 1 1 1 1 1 1		

XV. CAUSES OF SEPARATION OF PARTIES:

(In your own words, briefly state why you are seeking a divorce from your spouse.)				

XVI. CLAIM FOR ALIMONY:

Are you making a claim for alimony?
Do you understand the difference between "periodic" alimony and "lump sum
alimony?
Why do you believe that you are entitled to alimony?
How much alimony "per month" are you seeking?
For what period of time are you seeking alimony?
Do you believe that your spouse will be making a claim for alimony?
If you do believe that your spouse will be making a claim for alimony, but trul
don't believe that your spouse is entitled to receive any (other than you simple
don't want to pay), please state why you believe that your spouse should not
receive an award of alimony from the court:

XVII. EXPERT WITNESSES/PRIVATE INVESTIGATORS:

Have you hired a private investigator?
What is the name, address, and telephone number of the private investigator?
Did the private investigator prepare a written report?
Did the private investigator make any video/audio recordings?
Do you have copies of these?
• • • • • • • • • • • • • • • • • • • •
Have you hired any expert to render an appraisal of the fair market value of any
asset that you may own (e.g. – Your house, your business, your jewelry, your
stamp or coin collection, your antique automobile, etc)? If so, please explain:

XVIII. MISCELLANEOUS INFORMATION AND/OR COMMENTS:

(Although we try to be thorough in the questions that we ask, we may have overlooked something special or unique in your case. If there is anything, regarding your situation, that you believe is I important to your case, but that you have not revealed in your previous responses to this Questionnaire, please provide us with that information now.)			